



جامعة عليا

Aliah University

(A UGC & AICTE approved autonomous Institution under the Dept of MA&ME, GoWB)
IIA/27, New Town, Rajarhat, Kolkata – 700 156, West Bengal

Web: www.aliah.ac.in

NOTICE INVITING TENDER

Ref No: **043/AU/REG/NIT/18-19**

Date: **29/10/2018**

Sub: Sealed Tenders are invited from the bonafide and resourceful Manufacturers/Contractors/Service Providers/Agents for Providing AMC Service to Two (02) 1010 KVA Diesel Generator (Make: CUMMINS) located at Aliah University New Town Campus. (2nd Call against Tender No. 017/AU/REG/NIT/18-19)

Aliah University, Kolkata a Premier Educational Institute under the Minority Affairs and Madrasah Education Department, Government of West Bengal, invites **Sealed Tenders are invited from the bonafide and resourceful Manufacturers/Contractors/Service Providers/Agents for Providing AMC Service to Two (02) 1010 KVA Diesel Generator (Make: CUMMINS) located at Aliah University New Town Campus. (2nd Call against Tender No. 017/AU/REG/NIT/18-19).** The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexure separately. Aliah University is looking for interested bidders who have experience in supplying of above type of materials. NIT document will be downloaded from **Website** of Aliah University, <http://www.aliah.ac.in>. **Tender** must be submitted on or before **14/11/2018 up to 03 P.M** at the **Office of the Registrar, Aliah University, IIA/27, New Town, Kolkata- 700156, West Bengal, India** by Speed-post/registered Post/by hand. Incomplete applications or applications received after the last date of submission will not be considered. The sealed envelope must be with super scribing the name of Tenderer, NIT Reference Number and Purpose of NIT.

Interested bidders are requested to provide their Quotes following the format in **Annexure- II in their official letter heads along with signed Compliance Statement and Price Bid (Annexure- III). They must read and accept Terms and Conditions and scope of work of this NIT as per Annexure- I.**

For any information in this regard please Email: registrar@aliah.ac.in and copy to store&purchase@aliah.ac.in

Sl.	Schedule	Date & Time
1	Date of uploading of NIT (Publishing Date) at Aliah University Website	02/11/2018 at 12 P.M
3	Tender submission start date	05/11/2018 at 12 P.M
4	Tender Submission closing	14/11/2018 up to 03 P.M
5	Techno Commercial Bid opening date the O/o The Registrar, Aliah University, New Town Campus (The Bid Opening date is tentative and could be open on availability of Concerned Committee Members)	15/11/2018 at 02 P.M

Sd/-

REGISTRAR
Aliah University

ANNEXURE I: GENERAL TERMS & CONDITIONS

- The Vendor will visit Diesel Generator set Site for checking Engine 12 times in a year commencing from the date of Service Contract. The visit of the Service Engineer will be at an interval of 30 days with a permissible variance of ± 7 days from the date of previous visit and check alternator 0 times in a year
- The rates** so quoted must be inclusive of all GST if any, packing freight to destination, Insurances and levies and necessary installation and fixing at designated places at Aliah University. Prices can be quoted in Indian Currency only (₹). No extra payment will be made for carrying of materials involving head load/ trolley etc.
- The vendor should bear all the transportation & insurance **risk** till the delivery point. Selected bidder shall take all possible care for Govt. Property & of any damages due to negligence of his workers.
- The Vendor will have to install and commission the material up to satisfaction of Respective Authority.
- All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.

6. On the door delivery will be necessary.
7. The bid should be **complete** in all respects and **duly signed** wherever required. Incomplete and unsigned offer will not be accepted.
8. The Vendor will have to commission the AMC service and impart necessary **training along with manual** if any, up to satisfaction of Competent Authority and then only agreed payment will be released.
9. **Payment terms:** 100% payment will be released within (30) days only after successful installation and commissioning of the supplied items duly certified by the concern authority/committee. No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/testing. The payment will be made by RTGS / FUND Transfer mode only. Advance payment not allowed. **Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER:**
 - A. Name of the Firm with complete postal address
 - B. Name of the Bank with Branch where the Account exist
 - C. IFSC CODE
 - D. ACCOUNT No
 - E. PAN No
10. The categories of items and quantity indicated in the NIT Document are tentative. Aliah University (AU), however, reserves **the right** to increase or decrease the quantity or delete some or all of the items depending on the needs of the AU and availability of funds without assigning any reasons.
11. Bids shall remain **valid** for a period not less than 180 (One Hundred Eighty) days after the dead line date for Bid submission.
12. The Supplier should be a reputed and an authorized firm/supplier having after sales service **agreement with the OEM**
13. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an **Arbitrator**, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
14. **Training and Demonstration:** Suppliers need to provide adequate sample **Training and Demonstration** at Aliah University to the nominated person of Aliah University at their cost. Assistance limited to locking companies with manufacturer will not be considered sufficient.
15. **Bidders are requested to read and acknowledge Scope of Work given in page 3 of this document. For more information they may visit the Maintenance Section and Sites of Aliah University, New Town Campus before submission**
16. **Detailed Scope of Work:-**
The following are the type of preventive services which will be considered.
 - 1. General:**
 - 1.1. Scheduled Scope B & C checks maintenance at per maintenance norms. 'Scheduled/Preventive Maintenance visits as agreed in the contract
 - 1.2, General Engine Performance Checks: Diagnosis of faults.
 - 1.3. Maintenance of the log books for visits made, work done. Updating of next preventive maintenance check, visit dates, hours and due on etc.
 - 2. Lube System**
 - 2.1. Engine Oil Replacement in B & C Checks.
 - 2.2, Checking for proper functioning of sensors and safety controls in terms of checking the connections and terminals and visual inspections.
 - 2.3. Checking of lube oil pressure.
 - 3. Air System and Exhaust**
 - 3.1. Cleaning of air filters and changing them if required. Providing Compressed air provision (if any)
 - 3.2. Checking for proper condition of Hoses and Clamps.
 - 3.3. Checking for proper condition of vacuum indicator.
 - 3.4. Checking of any Exhaust leakages.
 - 3.5. Checking visually the exhaust smoke (Level/color).
 - 3.6. Checking of Rain Caps.
 - 4. Cooling System**
 - 4.1. Checking and adjustment of belt tension - fan and water pump belt.
 - 4.2. Checking of coolant concentration and top up if required.
 - 4.3. Checking of radiator cap/Raw Water Strainer Where Provision is available.
 - 4.4. Checking the condition of Hoses and Clamps.

4.5. Checking for the proper functioning of sensors and safety controls by checking the connections and terminals and visual inspection.

4.6. Any visible coolant leakages to be arrested - the hoses/clamp/any part as required doing so as arranged by the Service Provider/Aliah University.

5. Fuel System

5.1. Checking of the condition of Hoses and Clamps.

5.2. Checking for any fuel leakage and arresting them.

5.3. Checking of the fuel tank Breather.

5.4. Draining of water from water separator fuel tank (as applicable)

5.5. Checking of fuel level indicators.

6. Engine controls and Starting System

6.1. Checking the condition of the battery for sulphocation. Tightness of connections and voltages.

6.2. Checking of wire connections and proper functioning of self-starter.

6.3. Checking of wire connections and proper function of charging alternator/charger.

6.4. Checking for proper functioning of the instruments on the dash board/PCC.

7. Base Alternator

7.1. General cleaning of alternator with a hand blower once in a year.

7.2. Checking of the wiring system for any loose and dry connections

7.3. AVR- Adjustment and Tightening of terminals.

8. AMF Panel

8.1. Checking battery charger.

8.2. Checking the wiring, proper functioning of the meters and selector switches

9. Standard Panel

9.1. General Inspection/Tightening of all cables and accessories

Annexure II : Technical Bid Application Format and Price Bid

(Please attach all relevant documents)

To
The
Registrar
Aliah University
IIA/27, New Town,
Kolkata-700 156

Sub: AMC Service to Two (02) 1010 KVA Diesel Generator (Make: CUMMINS) located at Aliah University New Town Campus (2nd Call against Tender No. 017/AU/REG/NIT/18-19)

Ref: - _____N.I.T . Nodated

Sir,

1. ABOUT THE ORGANIZATION	
1.1	Name of the Organization
1.2	Registered Office Address with telephone no. & email address
1.3	Authorized Service Station Name, address, contact person name, phone number, e-mail
2. TECHNICAL DOCUMENTS	
2.1	Company Registration No./Trade License No./Partnership Deed No.
2.2	PAN Registration No (if any) (Photocopy Required to Be Submitted along with NIT)
2.3	GST Registration No (if any) (Photocopy Required to Be Submitted along with NIT)
2.4	The bidder/OEM self-declaration stating that he/she is not banned/debarred or black listed by any Central/State Govt. of India/PSU/Organizations/Institutes in India or abroad
2.5	Copy of Work Order/ Work Completion Certificate with work value duly signed by Competent Authority from Indian Central/ State Government Department/Institute, Autonomous Institute/ Agency/ Office/ University Funded by Central/State Government or Reputed Private Firms showing that - The Bidder should have executed (completed) at least One AMC Service to Generator (not below 1000

KVA) in last five financial years (i.e., 2012-13, 2013-14, 2014-2015, 2015-2016 and 2016-17). **(Please attach documentary evidence)**

Annexure III COMPLIANCE STATEMENT AND PRICE BID

<p align="center"><u>Para of Tender Enquiry Specification</u> (Bidders are requested to read and acknowledge Scope of Work given in page 2-3 of this document. For more information they may visit the Maintenance Section and Sites of Aliah University, New Town Campus before submission)</p>	<p align="center">Unit (nos)</p>	<p align="center">Compliance to Tender specification Please “√” on right place</p>	<p align="center">Unit Rate (INR) Inclusive of GST, customs Duty if any, packing freight to destination, Insurances and levies for service Delivery</p>
<p>AMC Service to Two (02) 1010 KVA Diesel Generator (Make: CUMMINS) Services:- 1. The service provider will perform the services with all reasonable skill and care in accordance with good Industry practice. 2. The Vendor will visit Diesel Generator set Site for checking Engine 12 times in a year commencing form the date of Service Contract. The visit of the Service Engineer will be at an interval of 30 days with a permissible variance of ± 7 days from the date of previous visit and check alternator 0 times in a year Executions: 3. Any major/top overhauling of the engine including the repair of cylinder head, Blocks, Fan hub, Crank shaft, fuel tank. Radiator. Canopy, turbocharger. Engine controls, Main alternator rewinding. Exhaust pipe and Radiator cleaning. Calibration of fuel pump and injectors. 4. Repair of malfunction of damage due to accident. Transportation neglect, failure due to use of non-standard electrical power, air conditioning or parts. works due to alteration in the engine by persons other than the Service Provider/Cummins Authorized Dealer 5. Replacement/reworking of various tools like acoustic enclosure/canopy, fuel tank and piping, exhaust silencer and exhaust piping. Cooling tower / PHE and piping and other accessories as per need 6. Control panel - replacement of breaker/Power contractors, AMF controller. PLCs. PCC, Bus bar & Power Cable. Logic Check between DG Set controller and Synch panel. 7. Any work related to fitment of spares that are not sourced from Cummins or through authorized dealer. 8. Handholding with Aliah University Maintenance Staff for servicing matter</p>	<p>02 Nos</p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	
TOTAL QUOTED PRICE			
TOTAL QUOTED PRICE IN WORDS			

Certify that all above information are correct to the best of my/our information, knowledge and belief.

Signature of the Bidder _____

Date _____

Name _____
 Designation _____

Seal of Tenderer

Reference No: - 043/AU/REG/NIT/18-19

Date: 29/10/2018

Copy to:

1. Chairman, Maintenance Committee
2. Notice Board of Aliah University
3. Website: www.aliah.ac.in
4. Brief Advertisement in One Bengali Daily News Paper

**Sd/-
Registrar**