



# জাহাঙ্গীরনগর বিশ্ববিদ্যালয়

## Aliah University

(A UGC & AICTE approved autonomous Institution under the Dept of MA&ME, GoWB)  
IIA/27, New Town, Rajarhat, Kolkata – 700 160, West Bengal

Web: [www.aliah.ac.in](http://www.aliah.ac.in)

### **NOTICE INVITING TENDER**

Ref No: **064/AU/REG/NIT/18-19**

Date: 28/12/2018

**Sub: Sealed Tenders are invited from the bonafide and resourceful Contractors/Service Providers/Agents/Wholesalers/Suppliers for Supply of Laboratory Plasticware for UG labs of Biological Sciences Department, Aliah University, New Town Campus.**

Aliah University, Kolkata a Premier Educational Institute under the Dept of MA & ME, Gov.of W.B., invites **Sealed Tenders are invited from the bonafide and resourceful Contractors/Service Providers/Agents/Wholesalers/Suppliers for Supply of Laboratory Plasticware for UG labs of Biological Sciences Department, Aliah University, New Town Campus.** The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexure separately. Aliah University is looking for interested bidders who have experience in supplying of above type of materials. NIT document will be downloaded from Website of Aliah University, <http://www.aliah.ac.in>. Tender must be submitted on or before **16/01/2019 at 03 P.M** at the Office of the Registrar, Aliah University, IIA/27, New Town, Kolkata- 700160, West Bengal, India by Speed-post/registered Post/by hand. Incomplete applications or applications received after the last date of submission will not be considered. **The sealed envelope must be with super scribing the Name, e-mail id and Contact No. of Tenderer, NIT Reference Number and Purpose of NIT.** Interested bidders are requested to provide **their Quotes following the format in Annexure- II** in their official letter heads along with signed **Compliance Statement and Price Bid (Annexure- III)**. They must read and accept Terms and **Conditions and scope of work** of this NIT as per **Annexure- I**. For any information in this regard please contact Dr. Md. Zakir Hossain, Head of the Dept. of Biological Sciences through Email: [zakircdri@gmail.com](mailto:zakircdri@gmail.com), and; copy to [registrar@aliah.ac.in](mailto:registrar@aliah.ac.in) and [storeandpurchase.au@gmail.com](mailto:storeandpurchase.au@gmail.com)

Sl.	Schedule	Date & Time
1	Date of uploading of NIT (Publishing Date) at Aliah University Website	<b>07/01/2019 at 12 P.M</b>
2	Bid submission start date	<b>07/01/2019 at 02 P.M</b>
3	Bid Submission closing	<b>16/01/2019 at 03 P.M</b>
4	Techno Commercial Bid opening date O/o The <b>Registrar, IIA/27, New Town, Rajarhat, Kolkata – 700 160. (The Bid Opening date and time is tentative and could be open on availability of Concerned Committee Members)</b>	<b>18/01/2019 at 02 P.M Onwards</b>

Sd/-  
Registrar  
Aliah University

### **ANNEXURE I: GENERAL TERMS & CONDITIONS**

- Plasticware** to be supplied to Dept of Biological Sciences of Aliah University, Eighth Floor, IIA/27, New Town, Kolkata – 700 160 within 30 days of issuing purchase order and **phase wise continue till end of delivery.**
- The Selected bidder should bear all the transportation & insurance **risk** till the on door delivery point. Selected bidder shall take all possible care for Govt. Property & of any damages due to negligence of his workers; the bidder/Agency shall be responsible for all such damages & repair the same at his own cost.
- The rates** so quoted must be inclusive of GST, Central Excise, customs Duty if any, packing freight to destination, Insurances and levies and necessary delivery at designated places at Aliah University and all charges. No extra charges will be entertained. Prices can be quoted in Indian Currency only (₹).No extra payment will be made for carrying of materials involving head load/ trolley etc.

4. Supply of Items will be made in conformity with the specification & time as mentioned in the purchase order as decided by the authority. **No deviation in specification will be accepted if the bidder marked "yes" in compliance sheet.** After delivery of the materials to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot or otherwise forfeit the security money, blacklisting the respective Manufacturer / Supplier and terminate the contract.

5. If any part of the service in respect of the work assigned and undertaken by you not rendered/delivered in time, Aliah University shall be entitled to levy and recover liquidated damages/ penalty at 1% per week or part thereof the delay/ default, subject to 5% maximum, on the payment due to the agency/contractor for the particular stage. Any delay beyond scheduled dates may attract higher penalty to be decided by the Aliah University.

6. **Partial quotations is NOT allowed for this tender i.e. bidder should quote for all items. Lowest bidder (L1) will be selected based on overall items.**

7. All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.

8. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties

9. Payment Condition:-The prices shall be inclusive of all taxes & levies including GST and other statutory duties as applicable. Rate of taxes should be indicated separately in the Price Bid. Contract Price specified in Price Bid should be based on the taxes & duties and charges prevailing at the date one day prior to the last date of Bid submission. Statutory deduction, wherever applicable, shall be made from invoice as per government rules. Necessary certificate will be issued for such deductions. Bidder submitting a bid shall produce valid statutory documents / certificates with respect to GST, Income Tax, ROC, Prof. Tax, Trade Licence, etc. All such documents / certificates shall remain valid on the last date of tender submission. GST component of the invoice of the bidder may be kept on hold in case there is any mismatch / irregularity in GST return filling on the part of the bidder. 100% payment will be released after receiving of items in good order and condition and installation duly certified by the concern authority and immediately on receipt of fund from the Govt. Department (within 60 days from the submission of bills). Successful vendor should arrange to submit a performance security deposit in form of Performance Bank Guarantee to the tune of 10% amount of the total purchase value at the time of submitting the bill. This performance security deposit should be issued from any Nationalized Bank and validity of the same will be till 1 year +60 days whichever is higher from the date of delivery of the material. The payment will be made by RTGS / FUND Transfer mode only. Advance payment not allowed. Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER:;

- A. Name of the Firm with complete postal address
- B. Name of the Bank with Branch where the Account exist
- C. IFSC CODE
- D. ACCOUNT No
- E. PAN No

10. The Tenders are liable to be rejected if the fore going conditions are not complied with. The bid should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted

11. The products asked for should be of very high standard and preferably reputed brand and/or with **B.I.S/I.S.I** code. Products specification must be complied, if it is observed during sample verification that Items are not as per specification then the order will be not placed to L1 vendor.

12. All bidders must submit all Technical Documents as per Annexure II otherwise their bid may be cancelled. If any time/ during verification it is found that their documents are false and/or fake their EMD will be forfeited and the organization became blacklisted.

## **Annexure II : Technical Bid Application Format** **(Please attach all relevant documents)**

To,  
The Registrar  
Aliah University  
IIA/27, New Town,  
Kolkata-700 160

Sub: **Application for Supply of Laboratory Plasticware for UG labs of Biological Sciences Department, Aliah University, New Town Campus**

Ref: - \_\_\_\_\_ N.I.T. No .....dated .....

Sir,

1. ABOUT THE ORGANIZATION				
1.1.	<b>Name of the Organization</b>			
1.2.	<b>Name of Authorized Person</b>			
1.3.	<b>Registered Office Address with telephone no. &amp; email address</b>			
1.4.	<b>Authorized Service Station Name, address, contact person name, phone number, e-mail</b>			
2. TECHNICAL DOCUMENTS				
2.1.	Company Registration No./Trade License No./ Partnership Deed No. (Please attach documentary evidence)			
2.2.	PAN Registration No (Please attach documentary evidence)			
2.3.	GST Registration No (Please attach documentary evidence)			
2.4.	EXPERIENCE			
Copy of <b>Work Order/ Work Completion Certificate</b> with <b>work value</b> duly signed by Competent Authority from Indian Central/ State Government Department/ Institute, Autonomous Institute/ Agency/ Office/ University Funded by Central/State Government showing that - The Bidder have engaged to supply of <b>Laboratory Plasticware</b> at least Rs. 1.00 Lakh in aggregate within last five financial years (i.e., 2013-14, 2014-2015, 2015-2016 2016-17 and 2017-18). (Please attach documentary evidence)				
<b>S.No.</b>	<b>Name and Address of work order issuing organisation</b>	<b>Supply of Similar Items</b>	<b>Value of work</b>	<b>Supporting document like Work Order/ Work Completion Certificate</b>

**ANNEXURE III COMPLIANCE STATEMENT AND PRICE BID**

<b>For any specification related enquiry please contact Dept of Biological Sciences Email: <a href="mailto:m_hoque@aliah.ac.in">m_hoque@aliah.ac.in</a></b>							
<b>Plasticware Preferable from (1) Axygen, (2) Tarson, (3) Genetix, (4) Greiner, (4) Borosil, (5) Eppendorf</b>							
<b>Sl</b>	<b>Description</b>	<b>Pack Size (May be variable subject to constant overall quantity)</b>	<b>QTY</b>	<b>Compliance to Tender specification whether YES/ NO</b>	<b>BASIC RATE (Unit Price X Unit)</b>	<b>GST in Amount and in %</b>	<b>TOTAL AMOUNT With Taxes</b>
1	MEASURING CYLINDER (50ML,PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 12	2 packs				
2	MEASURING CYLINDER (100ML,PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 6	3 packs				
3	MEASURING CYLINDER (250ML,PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 6	3 packs				
4	MEASURING CYLINDER (500ML,PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 6	4 packs				

5	MEASURING CYLINDER (1000ML,PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 4	4 packs				
6	MEASURING CYLINDER (2000ML,/PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 4	1 pack				
7	MICROCENTRIFUGE TUBES (1.5ML,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 500	20 packs				
8	MICROCENTRIFUGE TUBES (2ML,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 500	10 packs				
9	MICRO TIPS (0.2-10ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 1000	6 packs				
10	MICRO TIPS (2-200ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 1000	15 packs				
11	MICRO TIPS (200-1000ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 500	20 packs				
12	MICRO TIP BOX (96 places,0.2- 10ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 1000	2 packs				
13	MICRO TIP BOX (96places,2-200ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 1000	3 packs				
14	MICRO TIP BOX (96places,200- 1000ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 500	3 packs				
15	RACKED TIPS (0.2-10ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 960 (10 Racks)	2 packs				
16	RACKED TIPS (2-200ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 960 (10racks)	5 packs				
17	RACKED TIPS (200-1000ul,PP Material confirming to US FDA 21 CFR Autoclavable)	Pack Of 960(10ra cks)	4 packs				
18	CONICAL CENTRIFUGE TUBES (15ml, nonsterile,Medical grade PP/HOPE confirming to USP Class VI Autoclavable)	Pack Of 10 Pkts (500pcs/ Pk)	1 pack				
19	CONICAL CENTRIFUGE TUBES (50ml, nonsterile,Medical grade PP/HOPE confirming to USP Class VI Autoclavable)	Pack Of 10 Pkts(500 pcs/Pk)	1 pack				
20	AMBER CONICAL CENTRIFUGE TUBES (15ml, nonsterile,Medical grade PP/HOPE confirming to USP Class VI Autoclavable)	Pack Of 500	2 packs				
21	CRYO BOX (81 places)	Pack Of 4	8 packs				
22	FLOAT RACK (16 places, pp)	Pack Of 6	2 packs				
23	FLOAT RACK (8places,PP)	Pack Of 6	packs				
24	TEST TUBE RACK (18places, 25mm,RPP)	Pack Of 12Pkts	2 packs				

		(4pcs/Pk)					
25	TEST TUBE RACK (12places, 32mm, RPP)	Pack Of 4	20 packs				
26	CONICAL CENTRIFUGE TUBE RACK	Pack Of 1	10 packs				
27	PIPETTE STAND VERTICAL (28places, PP)	Pack Of 1	5 packs				
28	PIPETTE STAND HORIZONTAL (94Places, PP)	Pack Of 1	5 packs				
29	MICRO CENTRIFUGE RACK (20places, RPP)	Pack Of 12 Pkts (6pcs/Pk)	1 pack				
30	MICRO CENTRIFUGE RACK (96places, PP)	Pack Of 4	6 packs				
31	ASPIRATOR WITH STOPCOCK (10Lt, Medical Grade PP confirming to USP Class VI. Autoclavable)	Pack Of 1	10 packs				
32	SLIDE BOX (50places, PS)	Pack Of 6	2 packs				
33	COUPLING JAR (10Places, PP/PP)	Pack Of 6	10 packs				
34	WASH BOTTLE (500ml,LDPE confirming to US FDA 21 CFR)	Pack Of 6	4 packs				
35	WASH BOTTLE NEW TYPRE (500ml,LDPE confirming to US FDA 21 CFR)	Pack Of 6	4 packs				
36	DROPPING BOTTLE (LDPE, 60ml)	Pack Of 12	1 pack				
37	DROPPING BOTTLE (LDPE, 120ml)	Pack Of 12	2 packs				
38	BEAKER (250ml,PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 12	4 packs				
39	BEAKER (500ml,PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 6	8 packs				
40	BEAKER (1000ml,PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 4	6 packs				
41	TEST TUBE BUCKET WITH COVER (180x170x160,(Lxbxh) mm ,PP autoclavable)	Pack Of 6	1 pack				
42	FUNNEL (PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 36	2 packs				
43	FUNNEL (PP confirming to US FDA 21 CFR Autoclavable)	Pack Of 36	2 packs				
44	SYRINGE FILTER (25mm, PSF confirming to US FDA 21CFR Autoclavable)	Pack Of 2	4 packs				
45	HANDYPETTE PIPETTE AID (10ml, PP /silicone)	Pack Of 4	6 packs				
46	SPINWIN MICRO CENTRIFUGE TUBE 5ML, PP	Pack Of 100	10 packs				
47	SCREW CAP CENTRIFUGE TUBE ROUND BOTTOM (10ml, PP autoclavable)	Pack Of 12	5 packs				
48	SCREW CAP CENTRIFUGE TUBE ROUND BOTTOM (50ml, PP autoclavable)	Pack Of 12	5 packs				
49	VACUUM DESSICATOR (250mm,PP/PC)	Pack Of 1	1 pack				

50	1 DEGREE COOLER (PC/HDPE)	Pack Of 1	3 packs			
51	PARAFILM (4X125INCH(WXL)	Pack Of 1	10 packs			
52	KIMWIPES (11.17X21.3cm)	Pack Of 280	10 packs			
53	SAFESKIN NITRILE GLOVES, Small	Pack Of 100	2 packs			
54	SAFESKIN NITRILE GLOVES, MEDIUM	Pack Of 100	12 packs			
55	SAFESKIN NITRILE GLOVES, LARGE	Pack Of 100	2 packs			
56	PCR TUBE (0.2ML, FLAT CAP, PP)	Pack Of 1000	2 packs			
57	ROUND MAGNETIC STIRRER BAR (PTFE I ALNICO V MAGNET , ASSORTED)	Pack Of 10	2 packs			
58	MAGNETIC RETRIEVER (PTFE I ALNICO V MAGNET ,30cm)	Pack Of 2	3 packs			
59	STAINING BOX (PP/PP,12.5x12.5x5 (lxbxhcm)	Pack Of 2	1 pack			
60	STAINING BOX (PP/PP,22.5x22.5x5(lxbxh cm)	Pack Of 2	2 packs			
61	SLIDE STORAGE BOX (100places, ABS/SAN)	Pack Of 6	1 pack			
Total Price						
Discount if any						
Final Quoted Price						

## **Declaration**

I, Sri/Smt. .... The Managing Director/Proprietor (etc.) of the Firm.,..... (Name of the firm)  
At (address)..... do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to provide any goods/services/work to any Educational Institutions/Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law or blacklisted/debarred/banned to provide similar items to the Educational Institutions / Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States ( If any case is pending, state the details ).
3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
4. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.
5. I/We agree to supply the above goods/equipment/products in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rupees .....amount in words) within the period specified in the invitation for Quotation. We confirm that the normal commercial warranty/guarantee of mentioned in this Quotation shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the invitation letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery. Certify that all above information are correct to the best of my/our information, knowledge and belief.

**Signature of the Bidder**

**Name** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Seal**

**Date** \_\_\_\_\_

**Ref. No: 064/AU/REG/NIT/18-19**

**Dated: 28/12/2018**

Copy to:

- 1. Convener, Departmental Purchase Committee, Dept. of Biological Sciences, Aliah University**
- 2. Head, Department of Biological Sciences, Aliah University, Park Circus Campus**
- 3. Notice Board at Aliah University**
- 4. Website: [www.aliah.ac.in](http://www.aliah.ac.in)**
- 5. One Bengali News paper**
- 6. Guard File**

**Sd/-  
Registrar  
Aliah University**