



# Aliah University

(Under the Department of Minority Affairs and Madrasah Education, Govt. of West Bengal)  
IIA/27, New Town, Kolkata - 700160, West Bengal

Memo No: AU/REG/0239/23

Date: 21-03-2023

## Office Order

(Early departure during the month of Ramzan)

In terms of order no. 7751 F (P) dated 02.08.2011, issued by the Finance Department, Govt. of West Bengal, all the Muslim Employees of this University who observe the holy fasting of Ramzan are permitted to leave office at 3.30 p.m. during the month of Ramzan.

The Heads of all Sections/Departments are to make necessary arrangements including reschedule of classes to ensure that the normal works and functions of the Sections/Departments are not hampered in the event of early departure of the employees concerned.

  
Registrar

Memo No: AU/REG/0239/1(8)/23

Date: 21-03-2023

Copy to:

1. P.A. to VC for information of the Hon'ble Vice-Chancellor.
2. Dean,.....
3. Controller of Examinations (Acting).
4. Finance Officer.
5. Dy. Registrar.
6. HOD/HOD (Officiating), Department of .....
7. University website.
8. Guard File.

  
Registrar