



جامعة عليا

Aliah University

A UGC & AICTE approved autonomous Institution under the Department of Minority Affairs and Madrasah Education, Govt. of West Bengal)

IIA/27, New Town, Rajarhat, Kolkata – 700 160, West Bengal

Web: www.aliah.ac.in

NOTICE INVITING TENDER

Ref No: **015/AU/REG/NIT/18-19**

Date: 22/05/2019

Sub: Sealed Quotations are invited from the bonafide and resourceful Agents/ Wholesalers/ Suppliers for Supply of museum specimen, permanent slides and bones to UG Zoology lab of Dept of Biological sciences, Aliah University.

Aliah University, Kolkata a Premier Educational Institute under the Minority Affairs and Madrasah Education Department, Government of West Bengal, invites **Sealed Quotations** from the bonafide and resourceful **Agents/Wholesalers/Suppliers for Supply of museum specimen, permanent slides and bones to UG Zoology Lab of Dept of Biological sciences, Aliah University**. The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexure separately.

Interested **Bidders** may submit their **Quotation** complete in all respect To, The Registrar Aliah University IIA/27, New Town, Kolkata- 700160, West Bengal, India by **30/05/2019 at 03 P.M.**

Scope of Work:

In this regard NIQ has been invited in two fold basis i.e. Technical Bid and Financial Bid.

Interested bidders are requested to provide their Quotes following the format in **Annexure- II in their official letter heads along with signed Compliance Statement and Price Bid (Annexure- III).**

The University retains the right to cancel any of the items at a later date after the contract is awarded. The University at its own discretion may cancel any or all the bids without assigning any reason thereof.

For any information in this regard please Email: registrar@aliah.ac.in and copy to store&purchase@aliah.ac.in

Sl.	Schedule	Date & Time
1	Date of uploading of NIT (Publishing Date) at Aliah University Website	23/05/2019 at 12 P.M
2	Bid submission start date	23/05/2019 at 02 P.M
3	Bid Submission closing	30/05/2019 at 03 P.M
4	Techno Commercial Bid opening date O/o The Registrar, IIA/27, New Town, Rajarhat, Kolkata – 700 160. (The Bid Opening date is tentative and could be open on availability of Concerned Committee Members)	Will Be Notified

Sd/-
Registrar

ANNEXURE I: GENERAL TERMS & CONDITIONS

1. **Supply and delivery** of items must be completed within 21 days of issuing work order and must be completed in the New Town campus of Aliah University, Kolkata.
2. The Quotationer should bear all the transportation & insurance **risk** till the on door delivery point. Selected bidder shall take all possible care for Govt. Property & of any damages due to negligence of his workers; the bidder/Agency shall be responsible for all such damages & repair the same at his own cost.
3. **The rates** so quoted must be inclusive of GST, Central Excise, customs Duty if any, packing freight to destination, Insurances and levies and necessary installation and fixing at designated places at Aliah University and all charges i.e. cost of Equipment and other incidental charges for supplying at destination level and onsite warranty 1 (One) year and also delivery charges up to the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained. Prices can be quoted in Indian Currency only (₹). No extra payment will be made for carrying of materials involving head load/ trolley etc.
4. The specimens should be supplied in large sized bottle preferably with proper sealing; the permanent slides should be clear and with proper visual/resolution.
5. The number of items required is 1 per sample but may be increased or decreased by department based on requirement.
6. Supply of Items will be made in conformity with the specification & time as mentioned in the work order as decided by the authority. **No deviation in specification** will be accepted. After delivery of the materials to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot or otherwise forfeit the security money, blacklisting the respective Manufacturer / Supplier and terminate the contract.
7. If any part of the service in respect of the work assigned and undertaken by you not rendered/delivered in time, Aliah University shall be entitled to levy and recover liquidated damages/ penalty at 1% per week or part thereof the delay/ default, subject to 5% maximum, on the payment due to the agency/contractor for the particular stage. Any delay beyond scheduled dates may attract higher penalty to be decided by the Aliah University
8. **The L1 bidder will be selected on overall items only. The bidder must quote in all items otherwise their bids will be rejected.**
9. All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.
10. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
11. Payment terms: 100% payment will be released within (30) days only after successful installation and commissioning of the supplied items duly certified by the concern Department. No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/testing. The payment will be made by RTGS / FUND Transfer mode only. Advance payment not allowed. **Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER:**
 - A. Name of the Firm with complete postal address
 - B. Name of the Bank with Branch where the Account exist
 - C. IFSC CODE
 - D. ACCOUNT No
 - E. PAN No
12. The Quotations are liable to be rejected if the fore going conditions are not complied with. The bid should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
13. The products asked for should be of very high standard and of reputed brand and preferably with **B.I.S/I.S.I** code.

Annexure II : Technical Bid Application Format

(Please attach all relevant documents)

To,
The Registrar
Aliah University
IIA/27, New Town,
Kolkata-700 160

Sub: **Application for Supply of museum specimen, permanent slides and bones to UG Zoology Lab of Dept of Biological sciences, Aliah University.**

Ref: - _____ N.I.Q. Nodated

Sir,

1. ABOUT THE ORGANIZATION	
1.1	Name of the Organization
1.2	Name of Authorized Person
1.3	Registered Office Address with telephone no. & email address
2. TECHNICAL DOCUMENTS	
2.1	Company Registration No./Trade License No./Partnership Deed No. (Submit photocopy along with NIQ)
2.2	PAN Registration No (Photocopy Required to Be Submitted along with NIQ)
2.3	GST Registration No (Photocopy Required to Be Submitted along with NIQ)
2.4	Self Declaration that the Bidder is Not Blacklisted by any State or National Government Ministry, Department, Organization, Trust, Institution, University.

ANNEXURE III COMPLIANCE STATEMENT AND PRICE BID:

Sl No	Description of Item/s	QTY and UNIT	Compliance to specs in YES/ NO	TYPES	Rate (Rs.)/Unit	Est. Amount (Rs.)
1	<i>Alcedo</i>	1		Museum Specimens		
2	<i>Alcyonium (large size)</i>	1		Museum Specimens		
3	<i>Alytes</i>	1		Museum Specimens		
4	<i>Ambystoma</i>	1		Museum Specimens		
5	<i>Ammocoetes larva (large size)</i>	1		Museum Specimens		
6	<i>Anabas</i>	1		Museum Specimens		
7	<i>Anguilla</i>	1		Museum Specimens		
8	<i>Antedon</i>	1		Museum Specimens		
9	<i>Aphrodite</i>	1		Museum Specimens		
10	<i>Apion</i>	1		Museum Specimens		
11	<i>Ascidia</i>	1		Museum Specimens		
12	<i>Asterias</i>	1		Museum Specimens		
13	<i>Axolotl larva</i>	1		Museum Specimens		
14	<i>Aurelia(Jelly fish)</i>	1		Museum Specimens		

15	<i>Balanoglossus</i>	1		Museum Specimens		
16	<i>Bat (Insectivorous and Frugivorous),</i>	1		Museum Specimens		
17	<i>Bombyx</i>	1		Museum Specimens		
18	<i>Branchiostoma</i>	1		Museum Specimens		
19	<i>Bufo</i>	1		Museum Specimens		
20	<i>Bungarus</i>	1		Museum Specimens		
21	<i>Cancer</i>	1		Museum Specimens		
22	<i>Catla</i>	1		Museum Specimens		
23	<i>Chaetopterus</i>	1		Museum Specimens		
24	<i>Chamaeleo</i>	1		Museum Specimens		
25	<i>Channa striatus</i>	1		Museum Specimens		
26	<i>Chelone</i>	1		Museum Specimens		
27	<i>Chimaera</i>	1		Museum Specimens		
28	<i>Cirrhinus</i>	1		Museum Specimens		
29	<i>Clarias</i>	1		Museum Specimens		
30	<i>Clypeaster</i>	1		Museum Specimens		
31	<i>Corallium</i>	1		Museum Specimens		
32	<i>Cucumaria</i>	1		Museum Specimens		
33	<i>Cyprinus</i>	1		Museum Specimens		
34	<i>Daphnia</i>	1		Museum Specimens		
35	<i>Dentalium</i>	1		Museum Specimens		
36	<i>Doliolum</i>	1		Museum Specimens		
37	<i>Doris</i>	1		Museum Specimens		
38	<i>Draco</i>	1		Museum Specimens		
39	<i>Echinus</i>	1		Museum Specimens		
40	<i>Eupagurus</i>	1		Museum Specimens		
41	<i>Euplectella</i>	1		Museum Specimens		
42	<i>Exocoetus</i>	1		Museum Specimens		
43	<i>Harpodon nehereus</i>	1		Museum Specimens		
44	<i>Herdmania</i>	1		Museum Specimens		
45	<i>Heteropneustes</i>	1		Museum Specimens		
46	<i>Hippocampus</i>	1		Museum Specimens		
47	<i>Hyalonema</i>	1		Museum Specimens		
48	<i>Hirudinaria</i>	1		Museum Specimens		
49	<i>Hyla</i>	1		Museum Specimens		
50	<i>Ichthyophi</i>	1		Museum Specimens		
51	<i>Labeo bata</i>	1		Museum Specimens		

52	<i>Leptocorisa</i>	1		Museum Specimens		
53	<i>Mystus</i>	1		Museum Specimens		
54	<i>Myxine</i>	1		Museum Specimens		
55	<i>Macrobranchium</i>	1		Museum Specimens		
56	<i>Naja</i>	1		Museum Specimens		
57	<i>Nautilus</i>	1		Museum Specimens		
58	<i>Ostrea</i>	1		Museum Specimens		
59	<i>Palaemon</i>	1		Museum Specimens		
60	<i>Palamnaeus</i>	1		Museum Specimens		
61	<i>Pampus argenteus</i>	1		Museum Specimens		
62	<i>Pediculus</i>	1		Museum Specimens		
63	<i>Pennatula</i>	1		Museum Specimens		
64	<i>Peripatus</i>	1		Museum Specimens		
65	<i>Periplaneta</i>	1		Museum Specimens		
66	<i>Petromyzon</i>	1		Museum Specimens		
67	<i>Pheretima</i>	1		Museum Specimens		
68	<i>Physalia Physali</i>	1		Museum Specimens		
69	<i>Pila</i>	1		Museum Specimens		
70	<i>Pinctada</i>	1		Museum Specimens		
71	<i>Rana</i>	1		Museum Specimen		
72	<i>Rhacophorus</i>	1		Museum Specimens		
73	<i>Sabella</i>	1		Museum Specimens		
74	<i>Salamande</i>	1		Museum Specimens		
75	<i>Scoliodon</i>	1		Museum Specimens		
76	<i>Spodoptera</i>	1		Museum Specimens		
78	<i>Spongill</i>	1		Museum Specimens		
79	<i>Scolopendra</i>	1		Museum Specimens		
80	<i>Sycon (T.S. and L.S.)</i>	1		Museum Specimens		
81	<i>Tetrodon</i> <i>Tribolium</i>	1		Museum Specimens		
82	<i>Trionyx</i>	1		Museum Specimens		
83	<i>Tubipora</i>	1		Museum Specimens		
84	<i>Unio</i>	1		Museum Specimens		
85	<i>Uromastix</i>	1		Museum Specimens		
86	<i>Varanus</i>	1		Museum Specimens		
87	<i>Vipera</i>	1		Museum Specimens		
88	<i>Fasciola hepatica</i>	1		Museum Specimens		
89	<i>Taenia solium</i>	1		Museum Specimens		

90	<i>Ascaris lumbricoides</i>	1		Museum Specimens			
91	<i>Ancylostoma duodenale</i>	1		Museum Specimens			
92	<i>Wuchereria bancrofti</i>	1		SLIDE			
93	<i>Trichinella spiralis</i>	1		SLIDE			
94	<i>Pediculus humanus</i>	1		SLIDE			
95	<i>Xenopsylla cheopis</i>	1		SLIDE			
96	<i>Cimex lectularius</i>	1		SLIDE			
97	Whole mounts and sections of developmental stages of frog: Cleavage stages, blastula, gastrula, neurula, tail-bud stage, tadpole (external and internal gill stages)	1 set		Permanent Slide			
101	Permanent slides of developmental stages of chick embryo: 24hrs., 36hrs., 48hrs., 72hrs., 96hrs.	1 set		Permanent Slide			
102	Different sections of placenta	1		Permanent Slide			
103	Mammalian Thyroid gland	1		Permanent Slide			
104	Mammalian Adrenal gland	1		Permanent Slide			
105	Mammalian Pituitary gland	1		Permanent Slide			
106	Mammalian Pancreas gland	1		Permanent Slide			
107	Mammalian Testis	1		Permanent Slide			
108	Mammalian Ovary	1		Permanent Slide			
109	Mammalian Liver	1		Permanent Slide			
110	Mammalian oesophagus	1		Permanent Slide			
111	Mammalian duodenum	1		Permanent Slide			
112	Mammalian ileum	1		Permanent Slide			
113	Mammalian rectum	1		Permanent Slide			
114	Mammalian trachea	1		Permanent Slide			
115	Mammalian Lung	1		Permanent Slide			
116	Mammalian Kidney	1		Permanent Slide			
117	Larval stages- Veliger	1		Permanent Slide			
118	Larval stage- Nauplius	1		Permanent Slide			
119	Larval stage- Trochophore	1		Permanent Slide			
120	Larval stage- Mysis	1		Permanent Slide			
121	Set of all bones of Toad	1		Bones			
122	Set of all bones of Pigeon	1		Bones			
123	Set of all bones of Guinea pig	1		Bones			
124	Skull of Dog	1		Bones			
		TOTAL					
		GST					
		GRAND TOTAL					

I/We agree to supply the above goods/equipment/products in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rupeesamount in words) within the period specified in the invitation for Quotation. We confirm that the normal commercial warranty/guarantee of mentioned in this Quotation shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the invitation letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery. Certify that all above information are correct to the best of my/our information, knowledge and belief.

Signature of the Bidder

Date _____

Name _____

Designation _____

Seal

Ref. No: 015/AU/REG/NIT/18-19

Dated: 22/05/2019

Copy to:

1. **Chairman, Departmental Purchase Committee, Biological Sciences**
2. **Convener, Departmental Purchase Committee, Biological Sciences**
3. **Notice Board at Aliah University**
4. **Website: www.aliah.ac.in**
- 5.

Guard File

Sd/-
Registrar