



جامعة عليا

Aliah University

(A UGC & AICTE approved autonomous Institution under the Department of Minority Affairs and Madrasah Education, Govt. of West Bengal)

IIA/27, New Town, Rajarhat, Kolkata – 700 160, West Bengal

Web: www.aliah.ac.in

NOTICE INVITING TENDER

Ref No: **016/AU/REG/NIT/19-20**

Date: 22/05/2019

Sub: Sealed Tenders are invited from bonafide and resourceful Contractors/Service Providers/Agents/Wholesalers/Suppliers for Supply and Fixing Electrical Power points and Floor and windows repairing in the Department of Physics, Aliah University, New Town Campus.

Aliah University, Kolkata a Premier Educational Institute under the Minority Affairs and Madrasah Education Department, Government of West Bengal, invites Sealed Tenders are invited from bonafide and resourceful Contractors/Service Providers/Agents/Wholesalers/Suppliers to **Supply and Fixing Electrical Power points and Floor and windows repairing in the Department of Physics, Aliah University, New Town Campus**. The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexure separately. NIT document will be downloaded from Website of Aliah University, <http://www.aliah.ac.in>. Interested **Bidders** may submit their **Tender** complete in all respect on or before **30/05/2019 at 03 P.M** at the Office of the Registrar, Aliah University, IIA/27, New Town, Kolkata- 700160, West Bengal, India by Speed-post/registered Post/by hand. Incomplete applications or applications received after the last date of submission will not be considered.

The sealed envelope must be with super scribing the Name and Contact No. of Tenderer, NIT Reference Number and Purpose of NIT

Interested bidders are requested to provide **their Quotes following the format in Annexure- II in their official letter heads along with signed Compliance Statement and Price Bid (Annexure- III)**. They must read and accept Terms and **Conditions and scope of work** of this NIT as per **Annexure- I**. For any information in this regard please contact HoD, Department of Physics, Aliah University, New Town, Kolkata-700 160. They may mail to registrar@aliah.ac.in with copy to storeandpurchase.au@gmail.com and the matter will be forwarded to the respective Committee.

Sl.	Schedule	Date & Time
1	Date of uploading of NIT (Publishing Date) at Aliah University Website	23/05/2019 at 12 P.M
2	Bid submission start date	23/05/2019 at 02 P.M
3	Bid Submission closing	30/05/2019 at 03 P.M
4	Techno Commercial Bid opening date O/o The Registrar, IIA/27, New Town, Rajarhat, Kolkata – 700 160. <u>(The Bid Opening date is tentative and could be open on availability of Concerned Committee Members)</u>	Will Be Notified

Sd/-
Registrar

ANNEXURE I: GENERAL TERMS & CONDITIONS

1. **Supply and Fixing Electrical Power points and Floor and windows repairing in the Department of Physics, Aliah University, New Town** must be completed within Eight Weeks of issuing work order.

2. The Tenderer should bear all the transportation & insurance risk till the on door delivery point to Physics Department, New Town Campus Aliah University IIA/27, New Town, Kolkata- 700160 Selected bidder shall take all possible care for Govt. Property & of any damages due to negligence of his workers; the bidder/Agency shall be responsible for all such damages & repair the same at his own cost
3. The rates so quoted must be inclusive of GST, Central Excise, customs Duty if any, packing freight to destination, Insurances, installation, warranty and levies and necessary delivery at designated places at Aliah University and all charges. No extra charges will be entertained. Prices can be quoted in Indian Currency only (₹). No extra payment will be made for carrying of materials involving head load/ trolley etc.
4. **Warranty 1 (One) year and warranty document must be delivered with the items.**
5. Supply of items will be made in conformity with the specification & time as mentioned in the work order as decided by the authority. **No deviation in specification will be accepted and submission of the compliance statement is compulsory.** After delivery of the materials to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot or otherwise forfeit the security money, blacklisting the respective Manufacturer / Supplier and terminate the contract.
6. If any part of the service in respect of the work assigned and undertaken by you not rendered/delivered in time, Aliah University shall be entitled to levy and recover liquidated damages/ penalty at 1% per week or part thereof the delay/ default, subject to 5% maximum, on the payment due to the agency/contractor for the particular stage. Any delay beyond scheduled dates may attract higher penalty to be decided by the Aliah University
7. **The lowest bidder (L1) will be selected on overall item only.**
8. **Partial quotations are not allowed for this Quotation i.e. Bidder must participate in all items otherwise their bid will be rejected**
9. All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.
10. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
11. **Payment Condition:-**The prices shall be inclusive of all taxes & levies including GST and other statutory duties as applicable. Rate of taxes should be indicated separately in the Price Bid. Contract Price specified in Price Bid should be based on the taxes & duties and charges prevailing at the date one day prior to the last date of Bid submission. Statutory deduction, wherever applicable, shall be made from invoice as per government rules. Necessary certificate will be issued for such deductions. Bidder submitting a bid shall produce valid statutory documents / certificates with respect to GST, Income Tax, ROC, Prof. Tax, Trade Licence, etc. All such documents / certificates shall remain valid on the last date of tender submission. GST component of the invoice of the bidder may be kept on hold in case there is any mismatch / irregularity in GST return filling on the part of the bidder. 100% payment will be released after receiving of items in good order and condition and successful installation, demonstration and commissioning duly certified by the concern authority and immediately on receipt of payment from the Govt. Department (within 60 days from the submission of bills). Successful vendor should arrange to submit a performance security deposit in form of Performance Bank Guarantee to the tune of 10% amount of the total purchase value at the time of submitting the bill. This performance security deposit should be issued from any Nationalized Bank and validity of the same will be till warranty period +60 days from the date of delivery / installation of the material. The payment will be made by RTGS / FUND Transfer mode only. Advance payment not allowed. Hence, following information must be clearly written in the Price Bid for **RTGS / FUND TRANSFER:**
 - A. Name of the Firm with complete postal address
 - B. Name of the Bank with Branch where the Account exist
 - C. IFSC CODE
 - D. ACCOUNT No
 - E. PAN No
12. The Tenders are liable to be rejected if the fore going conditions are not complied with. The bid should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
13. The products asked for should be of very high standard and preferably reputed brand and/or with **B.I.S/I.S.I** code. Products specification must be complied.
14. All bidders must submit all Technical Documents as per Annexure II otherwise their bid will be cancelled. If any time/ during verification it is found that their documents are false and/or fake their Performance Security Deposit will be forfeited and the organization became blacklisted.

Annexure II : Technical Bid Application Format

(Please attach all relevant documents)

To
The Registrar
Aliah University
IIA/27, New Town,
Kolkata-700 160

Sub: **Application for Supply and Fixing Electrical Power points and Floor and windows repairing in the Department of Physics, Aliah University, New Town.**

Ref: - _____ N.I.T. Nodated

Sir,

1. ABOUT THE ORGANIZATION		
1.1	Name of the Organization	
1.2	Name of Authorized Person	
1.3	Registered Office Address with telephone no. & email address	
1.4	Authorized Service Station Name, address, contact person name, phone number, e-mail	
2. TECHNICAL DOCUMENTS		
2.1	Company Registration No./Trade License No./Partnership Deed No. (Please attach documentary evidence)	
2.2	PAN Registration No (Please attach documentary evidence)	
2.3	GST Registration No (Please attach documentary evidence)	

ANNEXURE III COMPLIANCE STATEMENT AND PRICE BID:

SI No	Item Description	QTY & UNIT	Compliance to tender specification whether yes or no	TOTAL RATE		
				Basic Rate (No. of Quantity X Unit Price)	GST (in Amount and in %)	Total Amount (With Taxes)
	For any enquiry/ clarification /measurement bidders are requested to visit the site Department of Physics, Aliah University, New Town Campus			Inclusive insurances, levies, delivery, warranty, fixing & Installation Charges		
1	Labour for removing the existing Wooden flooring carefully and stacking the same materials as directed by the Engineer in any floor or inside the Campus.	123 Sq.Mt.				
2.	Supplying and laying true to line and level vitried tiles (Johnson/Kajaria) and size not less than 600 mm x 600 mm x 10 mm thick in floor, skirting set in 20 mm sand cement mortar (1:4) and 2 mm thick cement slurry back side of tiles using cement @ 2.91 Kg/Sq.M, joints grouted with admixture of white cement and colouring pigment to match with colour of tiles. The rate is inclusive polishing the tiles with soft and dry cloths as per direction of Engineer.	123 Sq.Mt.				
3	Dismantling the Window and providing and making the cement concrete at window portion for water blocking with sand, cement, stone chips and outside net cementing and inside plastering etc. complete as required.	4 job				
4	Dismantling of Aluminum sliding window with Repairing the aluminium frame and glass etc. with	3 job				

	supply, making and fixing of new aluminium frame, roller, rubber etc. complete as required.					
5	Dismantling of Old damage Aluminium sliding window and making new aluminium sliding window with 3 track 2mm thickness Aluminium frame, 6 mm glass, roller, rubber, jointing screw, locking system etc. with fitting and fixing same position approx. size 10' X 5' etc. as required.	50 sq.ft.				
6	Dismantling the damage plaster and treatment of damaged and crack wall by applying sika chemicals with cement plastering on surface wall with patty finishing etc. complete as required.	47 Sq.Mt.				
7	Priming one Coat on Plastered Surface with Synthetic Oil Bound primer (Berger/ Asian Paints) including smoothening/remove the existing layer of colour surface by sand papering inside walls of the Room.	300 Sq.Mt.				
8	Applying Acrylic Emulsion Paint (Berger/ Asian Paints) on walls and ceiling (upto the satisfaction of Engineer) including sand papering in intermediate coats including putty .inside the Room.	300 Sq.Mt.				
9	Providing and fixing vertical blinds 100 mm High quality of MAC or equivalent make made from 100% polyester yarn coated with fade resistant polymer to ensure complete opaquely, including all fixtures and fittings complete in all respect etc. 14' X 8' X 4 Pcs. = 448 sq. ft. for each window area	448 Sq. Ft.				
10	Supplying & laying with all complete connection 4 cores 25 sq.mm. Aluminum armoured cable; 1.1KV Grade XLPE insulated PVC outer sheathed Armoured Aluminum conductor power cable for main line connection. with 10 GI earth wire for earthling for power supply with proper saddling on the wall of BTS to TPDB (Make –Havells/Finolex)	70 Mtrs.				
11	Supply and Fixing of 6 Way TPN Dobell Door MCB DB with following accessories all complete Incommer: 63Amp 4 Pole MCB-02 Nos. Outgoing: 10-25Amp SP MCB-06 Nos. Outgoing: 32Amp TPN MCB-1 No. Spreader Terminals suitable for incoming cable Cable end boxes for top & Bottom suitable to above enclosure (Havells Make)	1 No.				
12	Supply and laying of Wiring for A.C. unit power connection 2 x 4 sq.mm. + 1 x 2.5 sq.mm of PVC insulated, Copper conductor single core cable for power supply of DB to Starter with PVC Casing/conduit and saddling in surface as required. (Make –Havells / Finolex)	160 Mtrs.				
13	Electrical wiring for computer board connection, with 1.1 KV grade single core 2 x 2.5 sq.mm. and 1X 1.5 sq.mm. Copper Cable (Finolex / Havells) make in surface with PVC Pipe/Casing/Flexible pipe etc. complete as required. (Note DP to Power Board wiring).	160 Mtrs.				
14	Supply & fixing of AC starter with box comprising DP MCB, starter, plug etc. with complete connection (Havells / Anchor)	06 Nos.				
15	Supply and Fixing of AC plug Top with connection etc. as required. Anchor / Havells.	06 Nos.				
16	Supply and Fixing of electrical power plug point with metal box with backlight cover with 3 nos. 6A type	05 Nos.				

	Switch & etc. complete as required. (Havells)					
17	Supply and Fixing of electrical power plug point with metal box with backlight cover with 3 nos. 6A type Switch & Socket and 1 No. 6/16A modular type Switch & Socket etc. complete as required. (Havells)	06 Nos.				
18	Supply and Laying of 1.1 KV grade single core 2 x 2.5 sq.mm. & 1X 1.5 sq.mm. Copper Cable (Finolex / Havells) make in surface with PVC Pipe/Casing/ Flexible pipe for Electrical wiring of computer board connection, etc. complete as required. (Note DB to Power Board wiring).	105 Mtrs.				
19	Supply and Fixing of electrical power plug point with metal box with backlight cover with 5 nos. 5A type Switch & Socket etc. (Havells make)	15 Nos.				
20	Supply of 20 A 'C' series SP MCB as required.	04 Nos.				
21	Supply & laying with all complete connection 4 core 16 sq.mm copper cable with 4.0 sq. mm copper cable wire for earthing proper saddling jointing for main line etc. complete as required. (Havells / Finolex)	80 Mtrs.				
22	Supply and Fixing of 6 Way TPN Dobell Door MCB DB with following accessories all complete Incommer: 63Amp 4 Pole MCB-02 Nos. Outgoing: 40Amp 4 Pole/ TPN MCB-02 Nos. Outgoing: 20-32 Amp SP MCB-4 Spreader Terminals suitable for incoming cable Cable end boxes for top & Botom suitable to above enclosure ,Sufficient MCB for one 5 KVA UPS connection (Havells make)	01 No.				
23	Supply & fixing for 18 modular switch board & also complete connection including Labour Charges. 18 modular Box- 1 no, 18 modular plate- 1no, 6Amps 5 pin plug - 4nos, 6Amps switch- 4nos, (All modular board , switch & sockets are Havels Make)	03 No.				
24	Supply and Fixing of Wall / Cabin Fan 400mm (16 inch), 240V, A.C. etc. as required. (Havells / Crompton Greaves make	02 No.				
25	Supply and Fixing of electrical power plug point with metal box with backlight cover with 2nos. Switch & Socket 6/16A modular type Switch & Socket etc. complete as required. (Havells / Anchor)	02 No.				
26	Electrical wiring for heavy load instrument connection, with single core 2 x 4.0 sq.mm. and 1X 2.5 sq.mm. Copper Cable (Finolex / Havells) make in surface with PVC Pipe/Casing/Flexible pipe etc. complete as required. (Note DP to Power Board wiring). (Make –Havells/Finolex)	15 Mtr				
27	Dismantling old and used DB and cable line and shifting if same from existing room to another room its including shifting of power board, supply and making new wiring for 5 KVA UPS connection including labour Charges etc. complete as required	01 Job.				
Overall Rate in Figure						
Overall Rate in Word						

Declaration

I, Sri/Smt. The Managing Director/Proprietor (etc.) of the Firm,..... (Name of the

firm) At (address)..... do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to provide any goods/services/work to any Educational Institutions/Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law or blacklisted/debarred/banned to provide similar items to the Educational Institutions / Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, state the details).
3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
4. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.
5. I/We agree to supply the above goods/equipment/products in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rupeesamount in words) within the period specified in the invitation for Quotation. We confirm that the normal commercial warranty/guarantee of mentioned in this Quotation shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the invitation letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery. Certify that all above information are correct to the best of my/our information, knowledge and belief.

Signature of the Bidder

Date _____

Name _____

Designation _____

Seal

Ref. No 016/AU/REG/NIT/19-20

Dated: 22/05/2019

Copy to:

1. **Chairman, Departmental Purchase Committee & HoD**
2. **Notice Board at Aliah University**
3. **Website: www.aliah.ac.in**
4. **One Bengali News paper**
5. **Guard File**

Sd/-
Registrar